YOU RUN YOUR BUSINESS, WE DO THE REST

VOFFICE
SMARTER BUSINESS / BETTER LIFE

AFFORDABLE
ACCOUNTING & BOOKKEEPING SERVICES
For Entrepreneurs & Startups

As a small business owner ourselves, we understand how stressful it can be to run a business. We are very determined to make accounting & bookkeeping useful and beneficial for your business.

At vOffice we will make your bookkeeping and tax compliance processes fast and simple.....so **you can focus on growing your business**.

ACTIONS AGAINST COMPANIES & DIRECTORS
For Late/Fail in GST/Audit/Tax submissions

- **Pay a penalty fee**
- **Blacklisted**
- **Prohibited from going out the country**
- **Serve jail time**
- **May be apprehended by Inland Revenue department, Custom department & other related body**

...include other effects that you may face

- Your credit worthiness may take a hit
- You'll spend extra time and money cleaning up your mess
- Have your business seized

SERVICES
- Data Entry
- Account Receivable
- Account Payable
- General Journal
- Bank Reconciliation
- Trial Balance
- Profit & Loss
- Balance Sheet
- GST
- And much more...

ADDITIONAL SERVICES
- Storage
- Statistic Report
- Liaise With Auditor/Tax agent
- Year End Audit
- Tax Computation

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